

September 4, 2024

BROWN COUNTY KANSAS SPECIAL EDUCATION INTERLOCAL #615
301 S. FIRST STREET HIAWATHA, KS 66434
Phone (785) 742-7108

MINUTES OF REGULAR BOARD MEETING

September 4, 2024

(These minutes are not official until approved at the October 2, 2024 board meeting.)

The Board of Education of the Brown County Kansas Special Education Interlocal #615 held its regular September Board of Education meeting at 6:00 p.m. on September 4, 2024 at the Special Education Annex in Hiawatha.

CALL TO ORDER

Roni Tietjens called the meeting to order at 6:00 p.m.

ROLL CALL

Those present were:

Becky Shamburg, Director
Rex Lockwood, USD 430 Board Member
Shelby Rice, USD 430 Board Member
Ian Schuetz, USD 415 Board Member
Jacquie Spihlmann, USD 415 Board Member
Roni Tietjens, USD 415 Board Member
Connie Hale, Supervisor/Coordinator
Amy Larson, Board Clerk/Business Manager
Loren Henry, SBS Insurance Agent

Those absent were:

Jon Boller, USD 430 Board Member

APPROVAL OF THE AGENDA

Rex Lockwood moved to approve the agenda. Shelby Rice seconded and the motion passed with a vote of five to zero.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

COMMENTS FROM THE PRESIDENT

There were no comments from the president.

APPROVAL OF THE CONSENT AGENDA

Ian Schuetz moved to approve the consent agenda. Shelby Rice seconded and the motion passed with a vote of five to zero. Included in the consent agenda was:

1. Approval of the Minutes of the August 7, 2024 regular board meeting.
2. Approval of the Bills for the month of September 2024.
3. Accept the treasurer's report for the month of September 2024.
4. Approve the hire of Kristina Mowry, Marissa Dexter and Carol Nguyen as paras.
5. Accept the resignation of para Kayla Rolfe.

REVIEW AND POSSIBLE APPROVAL OF 2024-25 INSURANCE BY LOREN HENRY OF SBS AGENCY

Loren Henry of SBS Insurance Agency reviewed the 2024-25 insurance with the board members with discussion. The insurance premiums increased in most areas the Interlocal covers.

Ian Schuetz moved to approve the 2024-25 insurance premium as presented. Rex Lockwood seconded and the motion passed with a vote of five to zero. Loren Henry left the meeting at 6:15 pm.

2023-24 FINANCIAL AUDIT REVIEW AND POSSIBLE APPROVAL – VARNEY'S AND ASSOCIATES

Jessica Lindsley of Varney's and Associates presented the 2023-24 financial audit to the board members via speakerphone. The auditors gave a clean opinion to the 2023-24 financials with no adjustments or matters to discuss. The auditors also reviewed internal controls when they were at the annex during field work and were satisfied with the internal controls in place. There was discussion that followed.

Rex Lockwood moved to approve the 2023-24 financial audit as presented. Jacquie Spihlmann seconded and the motion passed with a vote of five to zero.

DIRECTOR'S REPORT

- Director Shamburg stated the Interlocal is contracting with another speech pathologist to cover Kickapoo Head Start speech needs. Robin Gilbert has preschools, outreach, and kindergarten. Samantha Shamburg has elementary school speech in both districts. Kindra Howard has speech in Hiawatha schools. There are currently two speech pathologists with 70 students on their individual caseloads. There was discussion that followed.
- Director Shamburg stated that Beth Jensen will continue as long-term sub in the Hiawatha High School Life Skills and has agreed to four days per week.
- Director Shamburg stated the Interlocal is checking into other snow removal vendors, stating cost of snow removal last year. There was discussion that followed.

CONNIE HALE’S REPORT

- Connie Hale discussed the rise in challenging students with the board, with three student referrals waiting on parent permissions. The referrals are for testing. There was discussion that followed.
- Connie Hale discussed the potential for one to two paras joining the RTAP (Registered Teacher Apprentice Program) at the spring semester. Both paras are currently working in the Horton schools. Sherri Nelson, resident teacher apprentice at Hiawatha Elementary, is doing a great job.

EXECUTIVE SESSION TO DISCUSS NON-ELECTED PERSONNEL AND NEGOTIATIONS

At 6:26 pm, Ian Schuetz moved to go into executive session for 10 minutes to discuss non-elected personnel and negotiable items as allowed for employer-employee negotiations under KOMA, and reconvene at 6:36 pm. Shelby Rice seconded and the motion passed with a vote of five to zero. The executive session was necessary to protect the privacy of those individuals discussed, and to ensure a fair and equitable contract. Those present for the executive session were Becky Shamburg, Connie Hale, Rex Lockwood, Shelby Rice, Ian Schuetz, Jacquie Spihlmann, and Roni Tietjens. At 6:36 pm, Ian Schuetz moved to go into a second executive session for five minutes. Shelby Rice seconded and the motion passed with a vote of five to zero. Those present for the executive session were Becky Shamburg, Connie Hale, Rex Lockwood, Shelby Rice, Ian Schuetz, Jacquie Spihlmann, and Roni Tietjens. At 6:41 pm, the board came out of executive session.

POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

There was no action following executive session.

OTHER

There was discussion about free online cybersecurity training as well as referrals and having students evaluated.

ADJOURN

Shelby Rice moved to adjourn the Board meeting. Ian Schuetz seconded and the motion passed with a vote of five to zero. The meeting adjourned at 6:53 p.m.

The next regularly scheduled meeting of the BCK-SEI Board of Education will be held at 6:00 p.m. on Wednesday, October 2, 2024 at the Special Education Annex in Hiawatha.

Board
 _____, President _____, Clerk
 _____, Date _____, Date